

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Monday, 30th July, 2018 at 10.00 am**

MEMBERSHIP

Councillors

J Illingworth
P Grahame
K Ritchie (Chair)
A Scopes
P Truswell
B Garner

J Bentley

P Harrand
M Harrison
J Taylor

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approved the Minutes of the previous meeting held on 26th June 2018.</p> <p>(Copy attached)</p>	1 - 14
6			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the Minutes.</p>	
7			<p>INFORMATION MANAGEMENT AND GOVERNANCE - UPDATE ON PUBLIC SERVICES NETWORK (PSN) SUBMISSION</p> <p>To consider a report by the Director of Resources and Housing which provides an update on the current position on Cyber Assurance and Compliance, specifically compliance to the PSN Assurance standard.</p> <p>(Report attached)</p>	15 - 20

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8			<p>KPMG IT AUDIT FINDINGS 2017/18</p> <p>To consider a report by the Chief Finance Officer which sets out details of the results of KPMG's audit work in 2017/18 in respect of IT controls.</p> <p>(Report attached)</p>	21 - 44
9			<p>APPROVAL OF THE AUDITED STATEMENT OF ACCOUNTS AND KPMG AUDIT REPORT</p> <p>To consider a report by the Chief Finance Officer which seeks approval of the Council's final audited Statement of Accounts and to consider any material amendments identified by the Council or recommended by the auditors.</p> <p>(Report attached)</p>	45 - 56
10			<p>INTERNAL AUDIT ANNUAL REPORT AND OPINION 2017-18</p> <p>To consider a report by the Chief Officer Financial Services which brings to the attention of the Committee the annual internal audit opinion and basis of the Internal Audit assurance for 2017/18.</p> <p>(Report attached)</p>	57 - 80
11			<p>ANNUAL GOVERNANCE STATEMENT</p> <p>To consider a report by the City Solicitor which presents and seeks approval of the Annual Governance Statement (AGS).</p> <p>(Report attached)</p>	81 - 112

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12			WORK PROGRAMME 2018/19 To receive a report by the City Solicitor which notifies Members of the Committee's draft Work Programme for 2018/19. (Report attached)	113 - 118
13			DATE AND TIME OF NEXT MEETING To note that the next meeting will take place on Friday, 23 rd November 2018 at 10.00am in the Civic Hall, Leeds.	